

## EXPECTATIONS AND EVALUATION

### A. ABSENCES

1. Regular attendance is necessary to be successful in Math. A written note from your parent/guardian, with reason, must excuse unavoidable absences within 2 school days of your return. All notes must first be presented to the office.  
Missed tests/quizzes/assignments must be done in a reasonable time. (You must also keep up with new work during this period) Late tests will usually not be written during class time so see me ASAP after missing a test to schedule a time.
2. If you are absent please contact a classmate for missed work. Otherwise, upon your return it is YOUR responsibility to see the teacher about missed work on your own time!
3. Prior notice of unavoidable absences, as early as possible, is requested.
4. A zero will be given if a test/quiz/assignment is missed without a note for an unavoidable absence.
5. If the teacher happens to be absent you are expected to be cooperative and polite with the substitute teacher. To act otherwise will cause **you** problems upon your teacher's return.

### B. LATES

1. Please be on time to avoid disrupting the class.
2. If you are late follow the instructions posted on the outside of the classroom door.
3. If you are late without an excuse during a test or quiz, you will NOT be given extra time.
4. Excessive lates will impact on your work habit mark and will be dealt with accordingly with increasing penalties.

### C. ORGANIZATION

1. Notebooks
  - Maintain a neat and organized notebook.
2. Textbooks
  - Cover (do NOT tape cover to the book directly) & label.
  - Do NOT write in textbooks except for your name in pencil in the inside cover.
3. Daily Equipment
  - Lined & graph (1:4") paper in a three-ring binder.
  - 2 pencils, ruler, eraser, & pen (for marking).
  - Graphing Calculator.
4. Neatness
  - ALL work (practice questions, quizzes, tests, assignments, etc.) MUST be done in PENCIL. Any work done in pen will NOT be accepted.
  - Mistakes on any work handed in must be erased neatly (ie. no crossing out or scribbling over top). Messy work will not be accepted for marking.

### D. PRACTICE WORK AND ASSIGNMENTS

1. In mathematics, the learning is in the practice.
2. Get help immediately from a teacher or classmate if needed.

## E. CLASSROOM CONDUCT

1. It is expected that **everyone** and **everything** will be treated with respect. This includes a zero tolerance for "put-downs" and inappropriate language.
2. Arrive with all equipment needed.
3. No talking when the teacher is teaching or when someone is asking or answering a question.
4. Raise your hand and wait to be acknowledged when you have something to say/ask.
5. Do not hesitate to ask questions, likely several others in the class are wondering about the same point.
6. No hats (toques, visors, etc.) or sunglasses.
7. No food or drink, except water/juice (in sealable containers or tetra-packs) and healthy snack choices. Anything else will be thrown away.
8. **Absolutely NO cell phone use in class EXCEPT for use as a music player during work time (as long as it is not a distraction to you or others). Any cell phone used otherwise will be confiscated for a length of time that increases with each offence.**
9. Leaving the classroom excessively will not be permitted. A Hall Pass must be requested to leave the room.

## F. EVALUATION

Term Marks will be assigned based on the following:

|          |           |
|----------|-----------|
| Tests    | 80 – 100% |
| Quizzes* | 0 – 20%   |

\*note: quiz marks are dropped from a unit if the unit test demonstrates improved results

ALL unit tests must be passed (50% or higher) before a final mark for the course will be assigned. Otherwise an I (incomplete) will be assigned until all tests are passed. Tests can be rewritten during the course as per the rewrite policy below.

Year Mark:

|             |     |
|-------------|-----|
| Course Work | 70% |
| Final Exam  | 30% |

## G. TEST REWRITES

A test rewrite **may** be granted upon request as per the following criteria:

- Students who have failed a unit test **MUST** do a rewrite as per the rules below.
- Rewrite requests made for tests with a score of 67% or higher may not be approved.
- Request must be made within **two (2)** school days of being informed of their score.
- Student must present a plan for approval by the teacher that outlines what they will do to prepare for the retest and when the retest will occur.
- If approved student must successfully complete their plan (see above).
- Student must keep up with the current unit work while the retest plan is implemented (retests for two consecutive units are rarely approved).
- Rewrite should be completed in a reasonable amount of time (approximately within 1 to 2 weeks of the original test date). Rewrites beyond that window may need to be scheduled at the end of the semester.
- **The score of the rewrite will be the new score (better or worse).**

## H. EXTRA HELP

Your math room (1307) will usually be open as a work room in the morning and at lunch. Mr. Sdoutz will **usually** be available for help in the morning and most lunchtimes except for the final day of the school week